

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
1535 West Jefferson
Phoenix, Arizona 85007
(602)-542-5695
(602)-542-3099 fax

SCHOOL FINANCE MEMORANDUM 10-042

TO: Charter School Administrators, Directors and Principals

FROM: Yousef Awwad, Director of School Finance

DATE: December 23, 2009

SUBJECT: 1/4/2010 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

Please be advised that the January 2010 charter apportionment is complete. The equalization assistance reports (CHAR55-1 and CHAR64-1) for your charter school are posted on your charter school's home page on the ADE School Finance web site at <http://www.ade.az.gov/districts>. If you need help finding or viewing these reports please contact the Arizona Department of Education Support Center at (602) 542-7378 or toll free at (866) 577-9636.

Many questions came to school finance regarding apportionment fluctuations from month to month: please notice that the apportionment is effected by the following factors:

- Estimated count: estimated count means the projected ADM for the current fiscal year and is not the headcount of the pupils enrolled. The current month apportionment will use the same estimated count as in November. The first aggregation for the FY 2010 school year that was scheduled to start at the close of business on January 4th, 2010 has been rescheduled to January 15th, 2010 at 4PM, for more details, please see School Finance memo #40.
- ARRA payment adjustments from September 15: if the September 15 ARRA payment was higher than the calculated October state aid apportionment, a negative adjustment would have been carried over to adjust the following months apportionments until the negative adjustment is reduced to zero.

According to the USFRCS, all LEAs are required to submit student level data to SAIS at least once every 20 school days. Please ensure that SAIS related data are reported completely and accurately to ensure accurate apportionment and compliance.

If you have any questions about your estimated or SAIS student count information, please contact your Account Manager in our newly restructured school finance operations support team.

If you have any questions or concerns regarding your equalization calculation or payments, please contact School Finance at (602) 542-5695 or by email at SchoolFinance@azed.gov.